

Used A8 Buyer's Guide Inspection Checklist

Administrative

<i>Item</i>	<i>Notes</i>
Document automobile VIN, inservice date, does car have balance of factory warranty?	
Car year, mileage & asking price.	
Run car VIN through HPI check.	
Have Audi dealer print out the service history.	

Paperwork

<i>Item</i>	<i>Included (Y/N)</i>	<i>Notes</i>
Operators manual		
Radio manual		
Radio security code		
Maintenance history		
Any other paperwork		

Mechanical Inspection

<i>Item</i>	<i>Inspected (Y/N)</i>	<i>Notes</i>
Valve covers and head inspected for leaking.		
Power steering pump and steering rack inspected for leakage.		
Colour of coolant in overflow tank. Must be red.		
Bonnet release – did it retract when the bonnet shut?		
Boot lid – does it operate electronically		
Inspect transmission final drive seal for leakage.		
Inspect rear differential seals for leakage.		
Inspect (8) CV joint boots on four axles. Pay close attention to outer front boots.		
Inspect brake discs and pads. Estimate remaining brake pad life.		

Electrical Inspection

<i>Item</i>	<i>Inspected (Y/N)</i>	<i>Notes</i>
Do headrests go up/down? Check in down position first.		
Does heated steering wheel work? (optional)		
Does entire grid of rear defroster work?		
Electric windows x 4		
Heated seats. Somebody must be sitting in them.		
Does the steering wheel fully extend/retract?		
Inspect the glove box, does it open/close easily?		
Both front seats (possibly back too) adjust all ways.		
Seat memory functions		
MMI works and does not make noise when it comes up		

Radio		
Sat nav		
Bluetooth		
Front and rear parking sensors		
Rear and front camera		
Mirrors fold in and heat		
Wipers		
Climate control		
Keyless entry		
Headlights and brake lights		

Steering wheel controls		

Wheels and Tires

<i>Item</i>	<i>Inspected (Y/N)</i>	<i>Notes</i>
Size of wheels (16", 17" or 18").		
Kerbing of alloys?		
Tire size.		
Tire wear pattern.		
Approximate remaining tire life.		

Road Test

<i>Item</i>	<i>Inspected (Y/N)</i>	<i>Notes</i>
Transmission shifting including downshifts going to a slow stop.		
Mechanical "clunks" in drive train when stopped with foot on brake? (D to R to D)		
Turn steering lock to lock, any noises?		

Does radio operate with no engine whine or pops?		
Cruise control works		
Ensure no clunking going around corners from front CV joints.		

Body and Interior

<i>Item</i>	<i>Inspected (Y/N)</i>	<i>Notes</i>
Inspect bottom of bumper and engine shield for excessive scrapes and damage.		
Inspect bonnet bolts for factory paint.		
Inspect front bumper bolts for factory paint.		
Inspect door hinge bolts for factory paint.		
Inspect rear door jam for paint spray ridge.		
Inspect boot bolts for factory paint.		

Inspect all panels for straightness.		
Inspect interior and leather for rips, stains, cigarette burns, etc.		

Accessories

<i>Item</i>	<i>Inspected (Y/N)</i>	<i>Notes</i>
If the car has navigation, is the local map CD included?		
Is the spare tire included? Full size or donut?		
Are the spare keys included?		
Are the floor mats with the A8 logo included?		
Are the cup holders in the front/rear included?		
Is there a first aid kit in the rear arm rest?		